

**STAMFORD CENTRAL SCHOOL**  
**RE-ORGANIZATIONAL MEETING**  
**JULY 8, 2010**

PLACE OF MEETING: Room #115  
KIND OF MEETING: Re-organizational Meeting  
MEMBERS PRESENT: W. Hauser, F. Parker, S. Popp, S. Mattice  
ABSENT: D. Hartwell  
OTHERS PRESENT: T. Dunbar, R. Ehrets, D. Bright

T. Dunbar, Superintendent called the meeting to order at 5:25 p.m.

Roll call:

Present: W. Hauser, F. Parker, S. Popp, S. Mattice

Absent: D. Hartwell

A quorum was present.

The newly elected board member, D. Hartwell, was not present to take the oath of office.

**Oath of Office to  
Board Member**

S. Mattice and S. Popp moved to nominate F. Parker as President of the Board of Education for the 2010-2011 school year.

Motion carried 4-0

**Nomination of F. Parker as  
President of the Board of Education**

S. Mattice and S. Popp moved to have the nominations for President closed and have the clerk cast one ballot for F. Parker as Board President.

Motion carried 4-0

**Nominations  
closed**

W. Hauser and S. Popp moved to nominate S. Mattice as Vice President of the Board of Education for the 2010-2011 school year.

Motion carried 4-0

**Nomination of  
S. Mattice as Vice President  
of the Board of Education**

W. Hauser and S. Popp moved to have the nominations for Vice President closed and have the clerk cast one ballot for S. Mattice as Board Vice President.

Motion carried 4-0

**Nominations  
closed**

S. Popp moved, seconded by W. Hauser to approve the following appointments:

District Treasurer - D. Bright  
Deputy Treasurer - T. Cahill  
District Clerk – T. Dunbar  
Substitute District Clerk - R. Ehrets  
Internal Claims Auditor – M. Ballard - at a Stipend of \$3,000  
Tax Collector - S. Ferris - at a Stipend of \$3,120

Motion carried 4-0

**Appointment of Officers**

W. Hauser moved, seconded by F. Parker to approve the following appointments:

School Physician - Stamford Family Practice of  
A.O. Fox Memorial Hospital; Bassett Healthcare  
School Attorney - Hogan, Sarzynski, Lynch, Surowka & DeWind, LLP  
Extra Classroom Activity Treasurer - L. Hatch  
504 Officer – T. Dunbar  
Homeless Children's Liaison - R. Ehrets  
Federal Grants Coordinator - R. Ehrets  
AIS Coordinator - R. Ehrets  
ESL Coordinator - R. Ehrets  
Attendance Officer – C. Liberati  
District Auditor - Ray G. Preusser, CPA, PC

Internal Auditor - Management Advisory Services  
Inventory Appraisals and update - Professional Underwriters  
C.S.E. Chairperson - C. McKenna  
C.S.E. Committee Members - C. McKenna, R. Ehrets, S. Robertson,  
R. Tompkins, V. McKeever, T. Simmons, E. Hager  
CPSE Chairperson - C. McKenna, R. Ehrets  
Title I Coordinator/AIS - E. Mathewson  
Title IX Officer - T. Dunbar  
School Purchasing Agent – T. Dunbar  
School District Asbestos Coordinator – R. Vroman  
District Architect - March Associates  
District Financial Advisor - Bernard Donegan  
Chief Information Officer - M. Nickerson - at a stipend of \$5,000  
Records Management Officer – T. Dunbar  
Petty Cash Officer - D. Bright  
School District Hazardous Waste Coordinator – R. Vroman  
Substitute Caller – M. Rickett - at a stipend of \$2,500  
Census Enumerator - TBD - at a stipend of \$2,000

Motion carried 4-0

**Approval of  
Other Appointments**

S. Popp moved, seconded by S. Mattice  
to approve the following designations:

Official Bank Depository - Multi-fund Account consisting of  
General, Trust and Agency, Payroll, Federal, Capital Fund,  
School Lunch Fund - National Bank of Delaware County, NBT of  
Norwich, Wilber National Bank, J.P. Morgan Chase  
Service Provider for 403B Retirement Programs – The Legend Group  
School Lunch - deposit minimum of twice per week – D. Townsend  
Permission to invest throughout the year - D. Bright  
Designation of official newspapers for legal notices: *Mountain Eagle* and *Daily Star*

Motion carried 4-0

**Approval of  
Designations**

W. Hauser moved, seconded by F. Parker  
to approve the following designations:

1. Designation of signatures on checks - D. Bright/ T. Cahill (sub)
  - 1a. Two signatures required on checks over \$10,000.00\*  
\*Excluding transfers within S.C.S. Accounts
2. Budget transfers on Chief School Officers approval –  
Up to \$10,000 – T. Dunbar
3. Superintendent to apply for grants and aid - T. Dunbar
4. Certification of payroll – T. Dunbar

5. Approval of Public Law 18 – T. Dunbar
6. Petty Cash Funds – Office - \$100.00, Library \$20.00
8. Petty Cash Custodian – T. Dunbar
7. Bond - Superintendent – T. Dunbar, Treasurer - D. Bright,  
Deputy Treasurer - T. Cahill, Extra Curricular Treasurer – L. Hatch

Motion carried 4-0

#### **Approval of other designations**

W. Hauser moved, seconded by S. Popp  
BE IT RESOLVED, upon recommendation of  
the Superintendent, does hereby approve the  
revised Organizational Chart – Policy #3010.1.

Motion carried 4-0

#### **Approval of Organizational Chart**

W. Hauser moved, seconded by F. Parker  
to approve the following rates of pay for substitutes:

Teacher substitute pay - \$70.00/day  
Short term substitute - \$80.00 to 30 days  
Long term substitute - \$130.00 over 31 days, plus 2 days per quarter  
Substitute registered nurse - \$75.00/day  
Support staff substitute pay - \$ 8.50/hr.

Motion carried 4-0

#### **Approval of pay for Substitutes**

S. Mattice moved, seconded by S. Popp  
motion to approve the mileage reimbursement  
rate at the current IRS Rate of 50¢ per mile.

Motion carried 4-0

#### **Approval of mileage reimbursement rate**

S. Popp moved, seconded by S. Mattice  
motion to re-adopt all policies and code of ethics.

Motion carried 4-0

#### **Motion to re-adopt all policies and code of ethics**

S. Popp moved, seconded by S. Mattice motion to adjourn the re-organizational meeting at 5:30 p.m.

Motion carried 4-0

**Motion to adjourn the  
Re-organizational Meeting**

Respectfully Submitted,

Tonda Dunbar,  
District Clerk